

**HISTORIC DISTRICT COMMISSION  
MINUTES OF**

**April 4, 2016**

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on April 4, 2016, at 6:30 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at [www.Normanok.gov](http://www.Normanok.gov) twenty-four hours prior to the beginning of the meeting.

Chair David John called the meeting to order at 6:30 p.m.

**Item No. 1, being: Roll Call.**

MEMBERS PRESENT:	Cameron Brewer Anna Eddings Jim Gasaway David John Russell Kaplan Loy Macari Chesley Potts
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MEMBERS ABSENT:	Bill Hickman Scott Williams
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STAFF MEMBERS PRESENT:	Anaïs Starr, Planner II Jolana McCart, Admin Tech IV Jeanne Snider, Assistant City Attorney
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GUESTS:	Quentin Bomgardner
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**Item No. 2, being: Approval of the Agenda.**

**Motion** by L Macari for approval of the Agenda; **Second** by C Potts. All approve.

**Item No. 3, being: Approval of Minutes from the March 7, 2016 Regular Meeting.**

**Motion** by C Brewer for approval of the minutes; **Second** by J Gassaway. All approve.

**Item No. 4, being: (HD Case 15-20a) Consideration of a request for a Certificate of Appropriateness amendment to change the location of the proposed 6-foot side yard fences for property located at 717 W Boyd, also known as The Chouse.**

A Starr gave the staff report; Quentin Bomgardner, applicant, was present to answer questions.

The applicant clarified that the fences would actually be moved back 4 -5 feet on each side, instead of 8 feet. The fence on the west side would be flush with the back side of the bell tower and just behind the gas pipe on the east side.

C Potts said that these locations had been suggested during the original application discussion and that she could support this amendment.

R Kaplan and L Macari agreed.

**Motion** by C Brewer for approval of the application as submitted; **Second** by L Macari. All approve.

**Item No. 5, being: Staff report on active Certificate of Appropriateness since March 7, 2016 and consideration of six month extension requests.**

- 549 S Lahoma –Bench Trial is still scheduled for June 23, 24, and 27.
- 410 Peters – Second floor walls and dormers are installed.
- 415 ½ S Lahoma – Structure painted – applicant notified that the brick fireplace should not have been painted. No action to be taken.
- 428 Chautauqua – Modifications have not begun.
- 432 Chautauqua – Framing and walls complete.
- 642 Chautauqua – Applicant will need to come back to the Commission if not started by May 2.
- 311 E Keith – Stairs have been installed from the porch to the yard.
- 506 S Lahoma – Project has not begun.
- 710 S Lahoma – Parking/patio has not begun.
- 717 W Boyd – Windows have been replaced – applicant has received approval to move the fences back 3 -4 feet on the east and west elevations.
- 413 S Lahoma – Building permit has been issued. Project has not begun.
- 729 S Lahoma – No demo permit has been issued for the garage.

There were no 6 month extension requests.

**Item No. 6, being: Staff report on projects approved by Administrative Bypass since March 7, 2016.**

527 Chautauqua – 4 foot front yard fence and 717 W Boyd – 8x8 wooden deck.

**Item No. 7, being: Staff Report on FY2015-2016 CLG funding projects.**

Cynthia Savage has submitted the draft report for the Wetzler survey. The Southridge neighborhood anticipates submitting their application by the end of April. Work is continuing on the window workshop.

**Item No. 8, being: Discussion of the FY2016-17 Application for Funds with the Oklahoma State Historic Preservation Office as part of the CLG program.**

The 1200 blocks of Brooks, Caddell and Cruce streets have been selected for the 1950's Neighborhood Survey project. (Hetherington Heights, Second Addition)

**Item No. 8, being: Announcements**

There were none.

**Item No. 9: Adjournment**

The meeting was adjourned at 7:00 p.m.

Passed and approved this 6<sup>th</sup> day of June 2016.

A handwritten signature in black ink, appearing to read "David John", is written over a horizontal line.

David John, Chair